

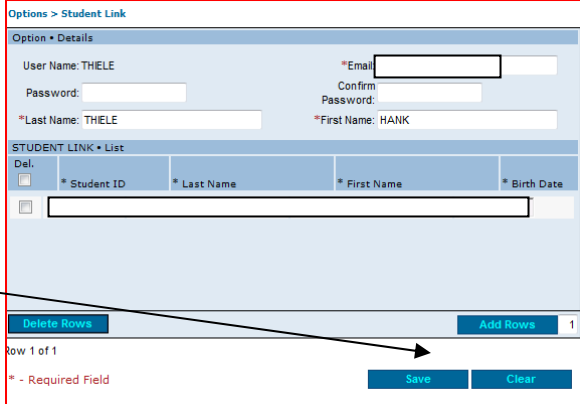
# How to add additional students to your single parent login

1. Sign into the parent portal with the account you created

2. Click on the "Options" tab on the left sidebar



3. Click Add Rows



Options > Student Link

Option • Details

User Name: THELE \*Email:

Password:  Confirm Password:

\*Last Name: THELE \*First Name: HANK

STUDENT LINK • List

Del.	* Student ID	* Last Name	* First Name	* Birth Date
<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

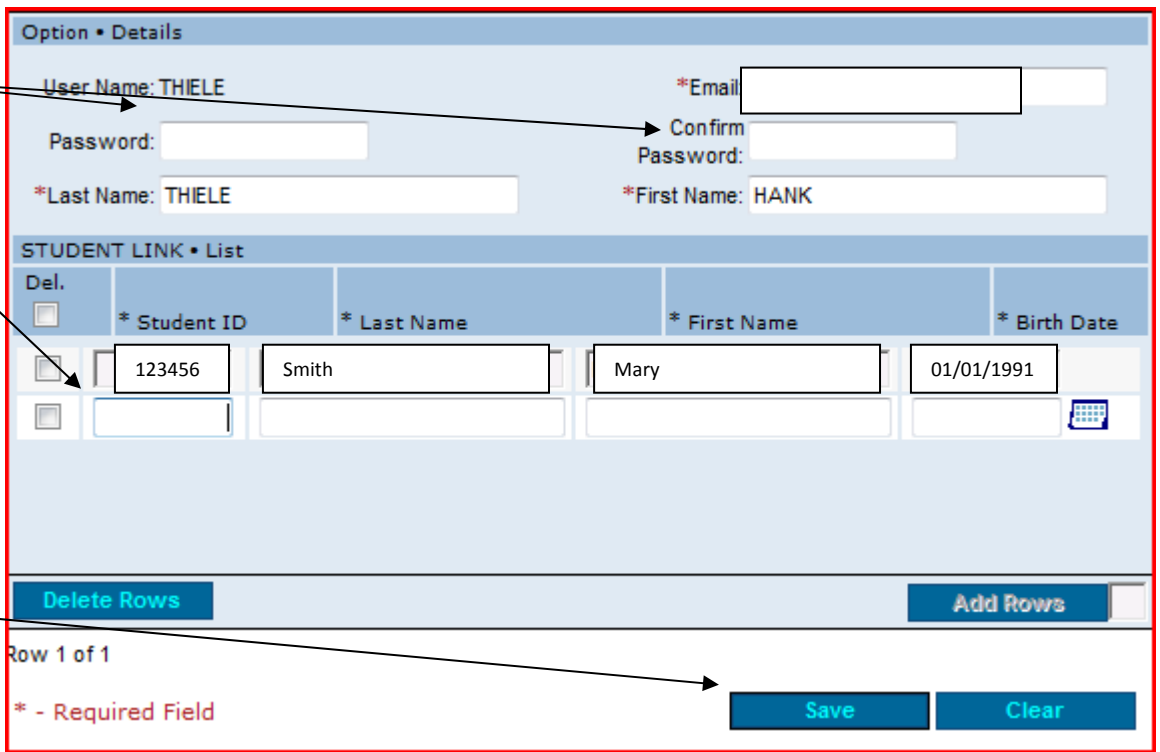
1

Row 1 of 1

\* - Required Field

4. Enter your password and confirm it

5. Enter the next child's information below the one that is already registered



Option • Details

User Name: THEIE \*Email:

Password:  Confirm Password:

\*Last Name: THEIE \*First Name: HANK

STUDENT LINK • List

Del.	* Student ID	* Last Name	* First Name	* Birth Date
<input type="checkbox"/>	123456	Smith	Mary	01/01/1991
<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

1

Row 1 of 1

\* - Required Field

6. Click "Save"

Repeat this process for each additional child

You can select which child's information you want to see from the "My Students" page