

MAINE TOWNSHIP HIGH SCHOOL DISTRICT 207
BOARD OF EDUCATION
REGULAR BOARD MEETING
December 3, 2007

Minutes of the regular meeting of the Board of Education of Maine Township High School District 207, Cook County, Illinois, held in the Board Room of the Ralph J. Frost Admin. Center, 1131 South Dee Road in Park Ridge, Illinois, on Monday, December 3, 2007.

CALL TO ORDER/ROLL CALL

President Braam called the regular meeting of the Board of Education to order at 7:05 p.m. Following roll call, she led the Board in the Pledge of Allegiance.

MEMBERS PRESENT

Jeffrey Bergen
Joann Braam
Marijo Bustos
Eric Leys
Edward Mueller
Donna B. Pellar
Sean Sullivan

Jose Arguello
Kathy Dollaske
C. Barney
E. Sand

OTHERS PRESENT

Joel Morris
Greg Dietz
Pamela Schau
Ken Wallace
David Claypool
A. Haugan
Steven Isoye
Cheryl Johansson
Hank Thiele
Mike Pressler

COMMUNICATIONS

Maine West Principal, Dr. Audrey Haugan gave details of her recent Principals' trip to China. As part of the trip, they visited the top five high schools in the Jiangsu Province. Students' placement is determined by their test scores. The best schools, referred to as "key schools" are given more money by the government. It is quite competitive and the principals, teachers and students take this honor very seriously.

Dr. Haugan expressed her hope to maintain her connections and to create opportunities for Chinese student and staff exchanges with Maine West in the future.

MONTHLY STATUS OF FINANCES

Ms. Pamela Schau, Assistant Superintendent for Business, stated that the District's finances were on target and that tax revenues were now beginning to come in.

207's BEST

Maine South Principal, Dave Claypool, introduced Alex Dardi, Maine South's candidate for 207's Best for Academic Achievement. Mr. Claypool described Alex as a student who would "fly under the radar" because he is a modest, quiet leader, who is revered by teachers, classmates, and friends. Alex is in the top 7% of his class, and recently received honorable mention at the State level for football. Alex looks forward to a possible football scholarship or attending the University of Illinois, majoring in business next year.

Maine West Principal, Audrey Haugan, presented Agnes (Diana) Sandu to the Board as Maine West's candidate for 207's Best Award for Academic Achievement. Diana is currently #1 of 510 students in her class with a GPA of 4.92. Diana is a very humble person who spends time volunteering as a very active member of Key Club. Diana's future plans include majoring in mathematics likely at the University of Illinois.

Mr. Mike Pressler, Assistant Principal of Instruction at Maine East, introduced Ava Socik as Maine East's candidate for 207's Best this month. Ava's name frequently comes up as a student who loves to learn, taking four Advanced Placement classes as well as one Independent Study AP class. One of Ava's strengths in the classroom is her ability to restate a question for understanding, which often helps others. Ava is part of the Gifted Lyceum program at Maine East. She will be participating in an ecology and environmental protection program in Poland this summer, and then plans to attend Harvard University to study medicine. Ava has hopes of becoming part of the World Health Organization in the future.

BOARD OF EDUCATION - POLICIES AND PROCEDURES

1st Reading

- Student Attendance Policy

It was moved by Member Bustos and seconded by Member Pellar to amend the agenda to move the first reading of the Student Attendance Policy to a future agenda.

President Braam submitted the motion to a vote and upon roll call the following vote was recorded:

Ayes: Members Bergen, Braam, Bustos, Leys, Mueller, Pellar and Sullivan

Nays: None

Whereupon President Braam declared the motion carried.

INSTRUCTIONAL SERVICES

- Proposed School Calendars

Mr. Greg Dietz discussed the various calendars included for consideration. The Calendar Committee plan to convene after the new contract is approved. Member Bustos inquired as to the deadline for the calendar to be finalized. It was decided by the Board that they will determine the final calendar if negotiations are not concluded prior to the deadline.

OTHER ITEMS

- 2006-2007 Audit Report – Timothy Cole, Virchow Krause & Company

Ms. Pam Schau, Assistant Superintendent for Business introduced Mr. Timothy Cole from Virchow Krause who reviewed the 2006-2007 audit report, as well as the general financial health of the District. He reported that the District is doing a good job of managing its finances, and that the Board’s biggest challenge will be to manage personnel costs. Mr. Cole suggested that the District consider an internal audit review in the next few months to assess exposure related to the new reporting requirements. Member Bustos asked Mr. Cole if there were any recommended remediations at this time, and he replied there were none.

- 2008 Commencement

Dr. Joel Morris asked the Principals to give the Board of Education an update on their plans for 2008 Commencement.

Dr. Audrey Haugan reported that their stadium will not be available this year due to the replacement of the bleacher system. The Rosemont Theater is one location that has been explored. Mr. David Claypool has had conversations with the Rosemont Theater, and was able to tentatively secure dates for all three high schools. The Principals began to have discussions with students and parents, and feel comfortable with the responses. Discussion by the Board of Education followed. The Board stated their concern over departing from tradition and a need to assess the feelings of students as well as parents. Dr. Haugan stated that responses from stakeholders have been positive, and her approach would be to work with students and parents to find ways to make this year’s commencement a great experience. Discussions will continue.

CONSENT AGENDA

It was moved by Member Bergen and seconded by Member Bustos to approve the following

MINUTES

- November 5, 2007 – Regular Board Meeting (as amended)
- November 14, 2007 – Special Board Meeting (as amended)
- November 28, 2007 – Special Board Meeting

BOARD BILLS

Approve Board bills dated November 30, 2007 as follows:

Vouchers # 354015 Through # 354100, Inclusive	
Vouchers # 463712 Through # 463758, Inclusive	
Vouchers # 729198 Through # 729605, Inclusive	
<u>In The Amount Of</u>	\$1,735,981.57

PAYROLLS - NOVEMBER 2007

Approve November 2007 payrolls as presented:

Direct Deposit Vouchers # 831408 Through # 833933, And Vouchers # 399086 Through # 399558, Inclusive	
<u>In The Amount Of</u>	<u>\$5,909,221.21</u>
<u>In The Amount Of</u>	<u>\$1,036,870.37</u>
<u>For A Total Amount Of</u>	<u>\$7,700,238.81</u>

STUDENT ACTIVITIES EXPENDITURES

Expenditures of the various Student Activities' organizations in District 207 for the month of October 2007.

SCHOOL GIFTS

Authorize Maine West to accept on behalf of District 207 the donation of Outdoor Matting for Batting Cage from the Maine West Baseball Program to be used by all levels of the Maine West Baseball Teams.

STUDENT RECOGNITION AND COMMENDATION

Recognize and commend those students whom the principals have recommended to the Board for their outstanding accomplishments.

BOARD COMMITTEE MINUTES/REPORTS

- Finance Committee

Minutes from the November 5, 2007 meeting for the purpose of discussing the 2007 Levy of Taxes and an Interfund Loan.

- Policy Committee

Minutes from the November 5, 2007 meeting for the purpose of discussing the Student Attendance Policy.

President Braam submitted the motion to a vote and upon roll call the following vote was recorded:

Ayes: Members Bergen, Braam, Bustos, Leys, Mueller, Pellar and Sullivan

Nays: None

Whereupon President Braam declared the motion carried.

FINANCE COMMITTEE

It was moved by Member Bustos and seconded by Member Sullivan to adopt the 2007 Levy by resolution and certification, and to approve the 2007-2008 pupil tuition.

2007 LEVY

The 2007 Tax Levy must be filed with the Cook County Clerk prior to the last Tuesday in December of 2007. It is the duty of the Board of Education to adopt a levy at this Board meeting.

1. Adopt the Resolution providing for the Levy of Taxes by the Board of Education for 2007 in the amount of \$93,200,000 (Exhibit A).
2. Certify the tax for Special Education Programs/Purposes (Exhibit B).
3. Adopt the Resolution Authorizing the Reduction of Certain Fund Levies for the 2007 Levy Year (Exhibit C).
4. Certify the Inapplicability of the Truth-in-Taxation Act (Exhibit D).

APPROVAL OF THE 2007-2008 TUITION COST PER PUPIL

Board Policy #6003, Student Residency, requires that the non-resident students be charged tuition as established by the Board of Education in accordance with the mandate of the School Code. The 2006-2007 Annual Financial Report sets the tuition charge per pupil at \$13,795, an increase of \$265 over last year's tuition. The district has traditionally used this amount to charge non-resident students.

Member Sullivan asked Ms. Pamela Schau, Assistant Superintendent for Business, if she had certified the numbers for the levy, to which Ms. Schau replied that she had.

President Braam submitted the motion to a vote and upon roll call the following vote was recorded:

Ayes: Members Bergen, Braam, Bustos, Leys, Mueller, Pellar and Sullivan

Nays: None

Whereupon President Braam declared the motion carried.

REVIEW OF BIDS AND AWARDING OF CONTRACTS

It was moved by Member Bergen and seconded by Member Bustos to approve a contract and purchase order for The Southern Bleacher Company for their low bid in the amount of \$1,211,915.00 for removal and replacement of stadium exterior bleachers at Maine West.

Member Mueller asked why the cost was less for the replacement of the Maine East and Maine South bleacher systems. Mr. Mike Galis, Director of Facilities, responded that both steel and aluminum costs were up and that the bid for Maine West includes the concession stand.

President Braam submitted the motion to a vote and upon roll call the following vote was recorded:

Ayes: Members Bergen, Braam, Bustos, Leys, Mueller, Pellar and Sullivan

Nays: None

Whereupon President Braam declared the motion carried.

ILLINOIS SCHOOL LIBRARY GRANT APPLICATION

As a component of District 207's application for the Illinois School Library Per Capita Grant, the Board of Education is required to review the progress of the district's school library media program. A copy of the Illinois School Library Media Association (ISLMA) Essential Program Components, as well as a self-analysis of our progress toward meeting select targets was enclosed in the December Board agenda packet.

It was moved by Member Mueller and seconded by Member Sullivan to acknowledge that they have received and reviewed the self-analysis of the district's progress toward meeting select components of the Illinois School Library Media Program Guidelines, and approve the district's Illinois School Library Grant application.

President Braam submitted the motion to a vote and upon roll call the following vote was recorded:

Ayes: Members Bergen, Braam, Bustos, Leys, Mueller, Pellar and Sullivan
Nays: None

Whereupon President Braam declared the motion carried.

WEB VENDOR

Dr. Hank Thiele conducted a rigorous selection process for a company to provide an enhanced District 207 Website with unprecedented support features.

It was moved by Member Bustos and seconded by Member Pellar to approve the agreement between District 207 and American Eagle to provide web services for District 207.

Member Mueller noted that Exhibit A referred to in the agreement was not included. Member Mueller also asked if his concern over standards being met prior to payment had been addressed with the District's legal counsel, and was assured they had. The Board of Education asked if hosting would be on or off-site. Dr. Hank Thiele, Director of Technology, replied that this topic would be a topic of discussion as development progressed. Member Bustos asked about a District policy for usage. Mr. Greg Dietz replied that a policy does exist, and may just need some tweaking by the Board.

President Braam submitted the motion to a vote and upon roll call the following vote was recorded:

Ayes: Members Bergen, Braam, Bustos, Leys, Mueller, Pellar and Sullivan
Nays: None

Whereupon President Braam declared the motion carried.

SPONSORSHIP REQUEST

It was moved by Member Bergen and seconded by Member Bustos to approve Maine West's request for a Sponsorship from the *Journal and Topics Newspapers* at the Maine West Boys and Girls Varsity Basketball games. Member Mueller asked that the motion be amended to be consistent with the previous requests that included a dollar amount of \$600.

President Braam submitted the motion to a vote and upon roll call the following vote was recorded:

Ayes: Members Bergen, Braam, Bustos, Leys, Mueller, Pellar and Sullivan
Nays: None

Whereupon President Braam declared the motion carried.

SUMMER SCHOOL – 2008

It was moved by Member Bustos and seconded by Member Bergen to approve the 2008 summer school program as follows:

2008 CALENDAR

Starting and Ending Dates:

SESSION	START DATE	END DATE
Semester One	June 10, 2008	June 27, 2008
Semester Two	June 30, 2008 (no school on July 4)	July 18, 2008

2008 TUITION AND FEES

Credit/Class	Tuition	Lab Fee	Total	Notes	2007	Change
1	350		350		340	2.94%
1/2	175		175		170	2.94%
1/4	85		85		85	0.00%
Biology	440	15	455	1	445	2.25%
Chemistry	220	15	235	1	230	2.17%
Physics	220	15	235	1	230	2.17%
Ceramics	175	40	215		210	2.38%
Driver's Ed	240		240	2	230	4.35%
Band Workshop	145		145		140	3.57%
Study Skills	85		85		85	0.00%
Notes:	1	Extended class time				
	2	Change in requirements				

President Braam submitted the motion to a vote and upon roll call the following vote was recorded:

Ayes: Members Bergen, Braam, Bustos, Leys, Mueller, Pellar and Sullivan

Nays: None

Whereupon President Braam declared the motion carried.

CALENDAR

- December 22, 2007 – January 6, 2008 Winter Break
(school resumes Monday, January 7, 2008)

During the break, the main offices of the high schools and the Administration Center will be open on the following dates:
December, 27, 28, and January 2, 3, 4

- January 14, 2008
Regular Meeting Of The Board Of Education
7:00 p.m.
Board Room Ralph J. Frost Admin. Center

The Board of Education requested that a Policy Committee meeting be called for January 14 at 6:00 p.m. to discuss the student attendance policy, the foreign travel policy, and the use of technology policy.

President Braam asked Superintendent Morris to put together materials for a mid-year performance evaluation at the January Board meeting.

OTHER ITEMS

Discussion by the Board included various security measures such as cameras at building entrances, visitor software and the new emergency notification system.

CLOSED SESSION

It was moved by Member Bustos and seconded by Member Pellar to adjourn to Closed Session to discuss Student Personnel; Review Of Closed Session Minutes; Appointment, Employment, Or Dismissal Of Employee; Collective Negotiations and be amended to include Pending Litigation.

President Braam submitted the motion to a vote and upon roll call the following vote was recorded:

Ayes: Members Bergen, Braam, Bustos, Leys, Mueller, Pellar and Sullivan
Nays: None

Whereupon President Braam declared the motion carried at 9:08 p.m

OPEN SESSION

It was moved by Member Bustos and seconded by Member Sullivan to reconvene in Open Session.

President Braam submitted the motion to a vote and the motion passed by unanimous voice vote at 10:04 p.m.

PERSONNEL ACTION

It was moved by Member Bustos and seconded by Member Bergen to approve for official records the following personnel items:

PROFESSIONAL STAFF REQUEST FOR LEAVE OF ABSENCE

• **Teacher Personnel**

- .. MS. DEBORAH DANDRIDGE – SPECIAL EDUCATION – MAINE SOUTH (8/83)
Requesting a Leave of Absence from November 22 until December 22, 2007
- .. MS. WENDY REITZ – ENGLISH – MAINE EAST (8/99)
Requesting a Leave of Absence from January 11, 2008 through June 5, 2008

SUPPORT STAFF APPOINTMENTS

• **Office Personnel**

- .. MS. MARY MIETUS – BOOKSTORE ASSISTANT – MAINE WEST
Beginning Date: December 3, 2007 (replacement)
Salary: \$14.23 per hour

• **Security Personnel**

- .. KATHREEN HENDERSON – MAINE WEST
Beginning Date: November 1, 2007
Salary: \$15.07 per hour

• **School Safety Personnel**

- .. MS. MARIETTA DE MICHELE – MAINE SOUTH
Beginning Date: November 13, 2007
Salary: \$11.45 per hour

• **Custodial Personnel**

- .. MR. ERIC RAYNER – MAINE EAST
Beginning Date: November 21, 2007 (replacement)
Salary: \$16.29 per hour plus \$45/mo shift differential

SUPPORT STAFF RESIGNATIONS

• **Custodial Personnel**

- .. MR. LARRY BURTON – MAINE EAST (11/7/07)
Resignation effective: November 8, 2007

SUPPORT STAFF RETIREMENTS

• **Custodial Personnel**

- .. MR. PAUL WEBER – MAINE WEST (6/5/97)
Retirement effective: January 2, 2008

President Braam submitted the motion to a vote and upon roll call the following vote was recorded:

Ayes: Members Bergen, Braam, Bustos, Leys, Mueller, Pellar and Sullivan
Nays: None

Whereupon President Braam declared the motion carried.

APPROVAL OF CLOSED SESSION MINUTES

It was moved by Member Bustos and seconded by Member Sullivan to approve the Closed Session Minutes from November 5, 14, and 28, 2007.

President Braam submitted the motion to a vote and upon roll call the following vote was recorded:

Ayes: Members Bergen, Braam, Bustos, Leys, Mueller, Pellar and Sullivan

Nays: None

Whereupon President Braam declared the motion carried.

ADJOURNMENT

It was moved by Member Bustos and seconded by Member Sullivan to adjourn the meeting.

President Braam submitted the motion to a vote and the motion passed by unanimous voice vote at 10:10 p.m.

Joann Braam, President

Cheryl Johansson, Secretary