

MAINE TOWNSHIP HIGH SCHOOL DISTRICT 207
BOARD OF EDUCATION
REGULAR BOARD MEETING
April 7, 2008

Minutes of the regular meeting of the Board of Education of Maine Township High School District 207, Cook County, Illinois, held in the Board Room of the Ralph J. Frost Admin. Center, 1131 South Dee Road in Park Ridge, Illinois, on Monday, April 7, 2008.

CALL TO ORDER/ROLL CALL

President Braam called the regular meeting of the Board of Education to order at 7:00 p.m., and led the Board in the Pledge of Allegiance. The Board Secretary called the roll.

MEMBERS PRESENT

Jeffrey Bergen
Joann Braam
Marijo Bustos
Eric Leys
Edward Mueller
Donna B. Pellar
Sean Sullivan

OTHERS PRESENT

Joel Morris
Greg Dietz
Pamela Schau
Ken Wallace
David Claypool
Audrey Haugan
Steven Isoye
Cheryl Johansson
Todd Faulkner (8:08)
Lisa Hoogenboom
Kathy Dollaske
Emma Visee

MOTION TO AMEND THE AGENDA

It was moved by Member Leys and seconded by Member Pellar to amend the agenda by placing Closed Session prior to the Reorganization of the Board.

President Braam submitted the motion to a vote and upon roll call the following vote was recorded:

Ayes: Members Bergen, Braam, Bustos, Leys, Mueller, Pellar and Sullivan
Nays: None

Whereupon President Braam declared the motion carried.

COMMUNICATIONS

None

MONTHLY STATUS OF FINANCES

Ms. Pamela Schau, Assistant Superintendent for Business, stated that the District's finances are exactly where they were last year at this time. The District is due to receive some revenue enhancement through General State Aid. Member Bustos asked if this was

to offset the loss of interest income due to late receipt of property tax revenue. Ms. Schau said it would certainly help in that regard.

207's BEST

Maine East Principal, Steven Isoye recognized Katie Kirschner this month for Academic Achievement. Mr. Isoye also commented that Katie performed wonderfully on stage in Maine East's recent performance of Beauty and the Beast. Katie is a joy to have in class as stated by Mrs. Garvy, her English teacher. She asks deep, mature questions, and is not afraid to voice her well-thought opinions. Katie is a role model and an outstanding leader in her role as Senior Leader for freshman physical education class. Katie's success in academics ranks her in the top 15 of her class. Katie introduced her dad, Dr. Greg Kirschner, and said she plans to attend Wheaton College for a career in Elementary Education.

Mr. Dave Claypool, Maine South Principal, introduced his candidate for 207's Best, Karen Perille. Karen is a National Merit Semi-finalist and was recognized by the National Council of Teachers of English for her writing performance. Karen is on the staff of the school newspaper and a member of the National Honor Society. She has been recognized for her extensive involvement in Hawk Pride. Karen is comfortable and secure in herself and her inherent success. Karen introduced her mom, Chris Perille, and has plans to study English and Writing next year at a school yet to be determined.

Dr. Audrey Haugan, Maine West Principal, introduced Elena Caruthers as #4 in her class of 506 students. Elena is a hard working leader - a quiet and gracious leader. Dr. Haugan noted that Elena is an "awesome" dancer. Ms. Dollaske describes Elena as an outstanding senior leader, always going above and beyond. While completing her project for Des Plaines Government Day, Elena met with the city attorney, and also went to the Historical Society to gather information to present her argument "that legally the City of Des Plaines should not acquire the Des Plaines Theater." Dr. Haugan read a poem that Mrs. Farrell wrote to honor Elena's special qualities. Elena introduced her mom and dad, and told the Board that she will be attending Hope College with a double major in dance and chemistry.

BOARD OF EDUCATION - POLICIES AND PROCEDURES

- **First Reading**
 - Policy 6941 - Psychotropic or Psychostimulant Medication and Discipline

Mr. Greg Dietz reviewed this policy, as required by Illinois School Code, with the Board. Member Bustos moved to waive the first reading and adopt the policy. It was seconded by Member Mueller.

President Braam submitted the motion to a vote and upon roll call the following vote was recorded:

Ayes: Members Bergen, Braam, Bustos, Leys, Mueller, Pellar and Sullivan
Nays: None

Whereupon President Braam declared the motion carried.

OTHER ITEMS

- Maine West Music Department Student Travel to Beijing Request

Dr. Audrey Haugan informed the Board that the Maine West Music Department had been invited to participate in a cultural music tour to Beijing, China. Dr. Haugan asked that the Board grant permission for them to begin to plan for this trip. Board

members gave preliminary approval for Dr. Haugan to put together a detailed proposal including the usual requirements of itinerary, insurance, disclaimer, and right to cancel, for the Board to consider at an upcoming Board meeting.

CONSENT AGENDA

It was moved by Member Bergen and seconded by Member Bustos to approve the following:

MINUTES

- February 27, 2008 - SPECIAL BOARD MEETING
- March 3, 2008 - REGULAR BOARD MEETING
- March 6, 2008 - SPECIAL BOARD MEETING

BOARD BILLS

Board bills dated March 30, 2008 as follows:

<u>VOUCHERS # 354339 THROUGH # 354416, INCLUSIVE</u>	
<u>VOUCHERS # 463941 THROUGH # 463981, INCLUSIVE</u>	
<u>VOUCHERS # 731441 THROUGH # 731931, INCLUSIVE</u>	
<u>IN THE AMOUNT OF</u>	<u>\$2,336,395.49</u>

PAYROLLS - March 2008

March 2008 payrolls as presented:

<u>DIRECT DEPOSIT VOUCHERS # 839967 THROUGH # 842000, AND</u>	
<u>VOUCHERS # 400857 THROUGH # 401339, INCLUSIVE</u>	
<u>IN THE AMOUNT OF</u>	<u>\$5,623,398.27</u>
<u>AND, VOUCHERS # 271458 THROUGH # 271550, INCLUSIVE</u>	
<u>IN THE AMOUNT OF</u>	<u>\$1,788,948.54</u>
<u>FOR A TOTAL AMOUNT OF</u>	<u>\$7,412,346.81</u>

STUDENT ACTIVITIES EXPENDITURES

Expenditures of the various Student Activities organizations in District 207 for the month of February 2008

BOARD COMMITTEE MINUTES/REPORTS

- Education Committee

Minutes from the meeting on March 3, 2008 at 6:00 p.m. held for the purpose of discussing summer school

- Building and Grounds/Committee of the Whole meeting

Minutes from the meeting on March 10, 2008 at 3:30 p.m. held for the purpose of touring various areas of Maine South High School.

- Building and Grounds/Committee of the Whole meeting

Minutes from the meeting on March 12, 2008 at 3:30 p.m. held for the purpose of touring various areas of Maine West High School.

- Building and Grounds/Committee of the Whole meeting

Minutes from the meeting held on April 1, 2008 at 3:30 p.m. for the purpose of touring various areas of Maine East High School

STUDENT RECOGNITION AND COMMENDATION

Recognize and commend those students recommended by the Principals for their outstanding accomplishments.

SCHOOL GIFTS

Accept the recommendation of the Superintendent of Schools and authorize Maine West to accept on behalf of District 207 the donation of a HI Pod End Zone Camera (\$6025) from the Maine West Football program. The Camera will be used by all levels of the football team to videotape games and practices.

Accept the recommendation of the Superintendent of Schools and authorize Maine West to accept on behalf of District 207 the donation of Power Edit Software (\$3547.24) from the Maine West Football program to be used for film exchange and breaking down of film.

Accept the recommendation of the Superintendent of Schools and authorize Maine South to accept on behalf of District 207 the donation of a portable batting cage (\$4,000) from the Maine South Baseball Boosters and Athletic Boosters to be used during live batting practice.

Accept the recommendation of the Superintendent of Schools and authorize Maine West to accept on behalf of District 207 the donation of six used treadmill and two used elliptical machines (total of \$2700) from Lincoln Property Company, c/o Eric Thompson, Atrium Corporate Centre, 3800 Golf Road, Rolling Meadows, for the Maine West Fitness Center.

Accept the recommendation of the Superintendent of Schools and authorize Maine South to accept on behalf of District 207 the donation of \$1500 from Mr. Kevin Blindauer and FM Global of Johnston, Rhode Island towards the purchase of new uniforms for the Badminton teams.

Accept the recommendation of the Superintendent of Schools and authorize Maine South to accept on behalf of District 207 the donation of \$751.69 from Target Stores *Take Charge of Education* program to the Maine South Scholarship Fund.

APPROVE RENEWAL OF MEMBERSHIP IN THE ILLINOIS HIGH SCHOOL ASSOCIATION (ATHLETICS)

Approve the renewal of membership in the Illinois High School Association and agree to abide by the constitution and bylaws of said association for the year 2008-2009 for each of the three Maine Township High Schools.

NATIONAL TEACHER APPRECIATION WEEK

Proclaim May 4 - 10, 2008, as National Teacher Appreciation Week.

Member Bustos asked that the Board of Education please note the recognition of all teachers during National Teacher Appreciation Week of May 4-10.

President Braam submitted the motion to a vote and upon roll call the following vote was recorded:

Ayes: Members Bergen, Braam, Bustos, Leys, Mueller, Pellar and Sullivan
Nays: None

Whereupon President Braam declared the motion carried.

SCHOOL AND DISTRICT IMPROVEMENT PLANS

It was moved by Member Mueller and seconded by Member Pellar to accept the recommendation of the Superintendent of Schools and approve the School Improvement Plan for Maine West and Maine East High Schools and the District Improvement Plan.

Dr. Ken Wallace reported to the Board that the District Restructuring Plan will be an item on the May 2008 agenda. Member Sullivan and Dr. Wallace discussed the dollars that might be involved in the restructuring plan. Member Sullivan asked that the motion for adoption of the plan include clarification of dollars.

President Braam submitted the motion to a vote and upon roll call the following vote was recorded:

Ayes: Members Bergen, Braam, Bustos, Leys, Mueller, Pellar and Sullivan
Nays: None

Whereupon President Braam declared the motion carried.

USE OF FACILITIES

Maine East:

- .. Frozen Ropes
- .. Pop Warner

It was moved by Member Bergen and seconded by Member Bustos to approve the recommendation of the Superintendent of Schools and enter into contracts with the above organizations.

President Braam submitted the motion to a vote and upon roll call the following vote was recorded:

Ayes: Members Bergen, Braam, Bustos, Leys, Mueller, Pellar and Sullivan
Nays: None

Whereupon President Braam declared the motion carried.

TEXTBOOK ADOPTIONS – 2008-2009

It was moved by Member Bustos and seconded by Member Sullivan to approve and adopt (A) the 20 new or revised edition textbooks for use in the instructional program of Maine Township High School District 207 and (B) the two additional textbook requests – Maine South Computer Science II and Maine East Special Education /Math for the 2008-2009 school year.

President Braam submitted the motion to a vote and upon roll call the following vote was recorded:

Ayes: Members Bergen, Braam, Bustos, Leys, Mueller, Pellar and Sullivan
Nays: None

Whereupon President Braam declared the motion carried.

NEW COURSE PROPOSAL FOR 2008-2009

It was moved by Member Pellar and seconded by Member Sullivan to approve and adopt the *Newspaper Practicum* course for all three high schools commencing with the 2008-2009 school year

Dr. Ken Wallace informed the Board that the creation of this course was related to the extra-curricular assignment agreement.

Following discussion by the Board, it was amended to read that it is offered to sophomores, juniors and seniors with teacher recommendation.

President Braam submitted the motion to a vote and upon roll call the following vote was recorded:

Ayes: Members Bergen, Braam, Bustos, Leys, Mueller, Pellar and Sullivan
Nays: None

Whereupon President Braam declared the motion carried.

FINANCE COMMITTEE

It was moved by Member Sullivan and seconded by Member Bustos to approve Virchow Krause's proposal to review and document the District's internal controls for a fee of \$23,700.

Ms. Pam Schau explained the value of having the District's internal controls documented, and any weaknesses identified. Ms. Schau added that this will also provide a foundation for creating procedural manuals for the District.

President Braam submitted the motion to a vote and upon roll call the following vote was recorded:

Ayes: Members Bergen, Braam, Bustos, Mueller, Pellar and Sullivan
Nays: None

Whereupon President Braam declared the motion carried.

REVIEW OF BIDS AND AWARDING OF CONTRACTS

It was moved by Member Mueller and seconded by Member Sullivan to approve the following low bids for awarding of contracts and purchase orders:

The Dubs Company of \$50,530.00 for ceiling and lighting replacement at Maine West High School;

The Larson Equipment Company of \$181,200 for remodeling of foods labs at Maine South High School;

Kiefer Flooring Companies of \$269,755 to replace fieldhouse rubber flooring at Maine South High School;

The Floors Inc of \$135,600 to replace the fieldhouse wood floor at Maine East and the low bid from **Lenco Flooring of \$34,100** to refinish the gymnasium wood floor at Maine West;

JA Johnson Paving Company of \$485,000 for asphalt paving and repair work at Maine East, South and West High Schools.

The motion was amended to include preliminary approval for purchase of a freight elevator at Maine East to the lowest bidder (not to exceed \$250,000).

President Braam submitted the motion to a vote and upon roll call the following vote was recorded:

Ayes: Members Bergen, Braam, Bustos, Leys, Mueller, Pellar and Sullivan

Nays: None

Whereupon President Braam declared the motion carried.

CLOSED SESSION

It was moved by Member Bustos and seconded by Member Sullivan to adjourn to Closed Session to discuss Student Personnel, Review of Closed Session Minutes, Appointment, Employment or Dismissal of Employees, Collective Negotiations, and Pending Litigation.

President Braam submitted the motion to a vote and upon roll call the following vote was recorded:

Ayes: Members Bergen, Braam, Bustos, Leys, Mueller, Pellar and Sullivan

Nays: None

Whereupon President Braam declared the motion carried at 8:18 p.m.

OPEN SESSION

It was moved by Member Mueller and seconded by Member Bustos to reconvene in Open Session.

President Braam submitted the motion to a vote and the motion passed by unanimous voice vote at 9:15 p.m.

APPROVAL OF CLOSED SESSION MINUTES

It was moved by Member Bustos and seconded by Member Bergen to approve Closed Session Minutes of February 27, March 3, and March 6 as amended.

President Braam submitted the motion to a vote and upon roll call the following vote was recorded:

Ayes: Members Bergen, Braam, Bustos, Leys, Mueller, Pellar and Sullivan

Nays: None

Whereupon President Braam declared the motion carried.

ACTION ON OTHER CLOSED SESSION ITEMS

PENDING LITIGATION

It was moved by Member Bustos and seconded by Member Pellar to direct its counsel, Franczek Sullivan, to take actions necessary to timely file and pursue an appeal of the adverse ruling in *McIntyre v. Board of Education, Maine Township High School District 207, Case No. 06 C 4321*.

President Braam submitted the motion to a vote and upon roll call the following vote was recorded:

Ayes: Members Bergen, Braam, Bustos, Leys, Mueller, Pellar and Sullivan
Nays: None

Whereupon President Braam declared the motion carried.

BOARD OF EDUCATION ADJOURNMENT

It was moved by Member Bustos and seconded by Member Leys that the meeting be adjourned sine die.

President Braam submitted the motion to a vote and the motion passed by unanimous voice vote at 9:18 p.m.

REORGANIZATION OF SCHOOL BOARD

ROLL CALL

Ms. Cheryl Johansson, Board Secretary, called the roll of the Board of Education.

Present: Members, Bergen, Bustos, Leys, Mueller, Pellar, Sullivan, Braam
Absent: None

APPOINTMENT OF TEMPORARY OFFICERS

It was moved by Member Leys and seconded by Member Sullivan that Donna Pellar be appointed temporary chairperson and that Cheryl Johansson serve as temporary secretary. The motion passed by unanimous voice vote.

ELECTION - PRESIDENT OF THE BOARD OF EDUCATION (2008-2009)

Chairperson Pellar called for nominations from the floor for President of the Maine Township High School District 207 Board of Education, for a one-year period beginning this evening, April 7, 2008.

It was moved by Member Leys that Sean Sullivan be nominated for the position of President of the Board of Education. Member Sullivan declined the nomination. It was moved by Member Bergen that Joann Braam be nominated for the position of President of the Board of Education. Member Braam accepted the nomination. Board Secretary Cheryl Johansson recorded the vote:

Ayes: Bergen, Bustos, Mueller, Sullivan, Braam
Nays: Leys
Abstain: Pellar

Whereupon Chairperson Pellar declared Joann Braam President of the Board of Education.

ELECTION - VICE-PRESIDENT OF THE BOARD OF EDUCATION (2008-2009)

President Braam called for nominations from the floor for Vice-President of the Maine Township High School District 207 Board of Education, for a one-year period, beginning this evening, April 7, 2008.

It was moved by Member Bergen that Marijo Bustos be nominated for the position of Vice-President of the Board of Education. Ms. Bustos accepted the nomination.

Board Secretary Cheryl Johansson recorded the vote:

Ayes: Bergen, Mueller, Sullivan, Braam
Nays: Leys
Abstain: Bustos, Pellar

Whereupon President Braam declared Marijo Bustos Vice-President.

APPOINTMENT - SECRETARY OF THE BOARD OF EDUCATION

It was moved by Member Sullivan and seconded by Member Pellar that Cheryl Johansson be reappointed as Secretary of the Board of Education. The following vote was recorded:

Ayes: Bergen, Bustos, Leys, Mueller, Pellar, Sullivan, Braam

Whereupon President Braam declared Cheryl Johansson the Board Secretary.

CALENDAR OF BOARD OF EDUCATION MEETINGS

The Policies and Procedures of the Board of Education provide for the scheduling of regular Board of Education meetings on the first Monday of each month, at 7:00 p.m., in the Board Room of the Ralph J. Frost Administration Center. With the exception of the dates noted, the following dates conform to established policies and procedures:

- May 5, 2008
- June 9, 2008*
- July 7, 2008
- August 4, 2008
- September 8, 2008*
- October 6, 2008
- November 3, 2008
- December 8, 2008*
- January 12, 2009*
- February 2, 2009
- March 2, 2009
- March 9, 2009^
- April 6, 2009

*alternate date due to holiday or calendar conflict

^meeting to discuss personnel matters

It was moved by Member Sullivan and seconded by Member Bustos to approve the meeting dates as amended.

President Braam submitted the motion to a vote and upon roll call the following vote was recorded:

Ayes: Members Bergen, Braam, Leys, Pellar and Sullivan
Nays: Members Bustos, Mueller

Whereupon President Braam declared the motion carried.

CALENDAR

- **May 5, 2008**
7:00 p.m.
 Board Room
 Ralph J. Frost Admin. Center

**REGULAR MEETING OF THE
BOARD OF EDUCATION**

Member Mueller asked to have a reminder two days prior to the “Breakfast with the Board” dates. The Board repeated the dates that were set at the April 3 Special Board Meeting for the upcoming Special Board meetings on Wednesdays - April 16 and April 23.

OTHER ITEMS

Member Bustos asked if a Building and Grounds committee meeting should be called for 6:00 p.m. prior to the Regular May Board meeting. Chair of the Committee, Ed Mueller asked that a Building and Grounds committee meeting be called as suggested.

PERSONNEL ACTION

It was moved by Member Bustos and seconded by Member Leys to approve for official records the following personnel items as amended:

PROFESSIONAL STAFF RESIGNATIONS

- **Student Assistance Program Director**
 - MS. CORRI FERDMAN - MAINE WEST (7/1/05)
 Resignation effective at the end of the 2007-2008 school year.

JOB SHARE REQUESTS FOR THE 2008-2009 SCHOOL YEAR

<p>MS. NICOLE RUTTKAY AVADEK - ENGLISH - MAINE WEST - (August 20, 1998) (1st Job Share)</p> <p style="text-align: center;"><i>with</i></p> <p>MS. ERIN O’MALLEY SANCHEZ - ENGLISH - MAINE SOUTH - (August 23, 1990) (1st Job Share)</p>

<p>MS. HEIDI BOWBIN - SCIENCE - MAINE SOUTH - (August 24, 1989) (4th Job Share)</p> <p style="text-align: center;"><i>with</i></p> <p>MS. CHRISTINA SAYRE - SCIENCE - MAINE SOUTH - (August 17, 1994) (5th Job Share)</p>

MS. MICHELLE CHRISTESEN - FINE ARTS/ART - MAINE WEST - (August 22, 1995)
(1st Job Share)

with

MS. FELICIA LAHART - FINE ARTS/ART - MAINE SOUTH - (August 23, 2001)
(1st Job Share)

MS. AMY CLAUS - MATHEMATICS - MAINE WEST - (August 20, 1998)
(1st Job Share)

with

MS. CHRISTINE SMITH - MATHEMATICS - MAINE SOUTH - (August 21, 2000)
(1st Job Share)

MS. DOREEN CURREY - BUSINESS EDUCATION - MAINE WEST - (August 19, 2004)
(1st Job Share)

with

MS. LINDA DI LEGGE - BUSINESS EDUCATION - MAINE EAST - (August 23, 1999)
(1st Job Share)

MS. KATHLEEN DURKIN - SOCIAL SCIENCE - MAINE SOUTH (August 21, 1996)
(5th Job Share)

with

MS. KRISTIN HUSSMANN - SOCIAL SCIENCE - MAINE EAST - (August 21, 2000)
(3rd Job Share)

MS. JENNIFER ESPINOSA - SCIENCE - MAINE EAST - (August 17, 1994)
(5th Job Share)

with

MS. KAREN WOLFE - SCIENCE - MAINE EAST - (August 24, 1992)
(9th Job Share)

MS. ERIN GRIMM - MATHEMATICS - MAINE SOUTH - (August 25, 1997)
(3rd Job Share)

with

MS. JULIA HEYDEN - MATHEMATICS - MAINE SOUTH - (August 17, 1994)
(3rd Job Share)

MS. JOAN HARE - PHYSICAL ED. / HEALTH - MAINE WEST - (August 17, 1994)
(5th Job Share)

with

MS. KELLY MARKWORTH - PHYSICAL ED. - MAINE SOUTH - (August 23, 1999)
(5th Job Share)

MS. RACHEL HENDRICKSON - SOCIAL SCIENCE - MAINE WEST - (August 21, 1996)
(2nd Job Share)

with

MS. SUZANNE SAVARD - SOCIAL SCIENCE - MAINE SOUTH - (August 23, 1999)
(2nd Job Share)

MR. JAMES MCGOWAN - ENGLISH - MAINE SOUTH - (August 20, 1998)
(1st Job Share)

with

MS. LAURIE MC GOWAN - ENGLISH - MAINE WEST - (August 21, 2000)
(1st Job Share)

MS. SHEILA MILLER - ENGLISH - MAINE SOUTH - (August 20, 1998)
(4th Job Share)

with

MS. WENDY REITZ - ENGLISH - MAINE EAST - (August 23, 1999)
(4th Job Share)

MS. SARA SAGMEISTER - SCIENCE - MAINE SOUTH - (August 25, 1997)
(2nd Job Share)

with

MS. DONNA SCHWAN - SCIENCE - MAINE SOUTH - (August 22, 1995)
(5th Job Share)

SUPPORT STAFF LEAVE OF ABSENCE

- SCHOOL SAFETY MONITOR

- MS. SUSIE RAYYON - MAINE EAST (02/27/01)
Requesting a Leave of Absence from April 14, 2008 through the remainder of the 2007-2008 school year.

President Braam submitted the motion to a vote and upon roll call the following vote was recorded:

Ayes: Members Bergen, Braam, Bustos, Mueller, Pellar and Sullivan
Nays: None

Whereupon President Braam declared the motion carried.

STAFFING

It was moved by Member Bergen and seconded by Member Bustos to adopt the resolution for reemployment and dismissal of staff (items A, B, and C) for the 2008-2009 school term.

President Braam submitted the motion to a vote and upon roll call the following vote was recorded:

Ayes: Members Bergen, Braam, Bustos, Leys, Mueller, Pellar and Sullivan

Nays: None

Whereupon President Braam declared the motion carried.

ADJOURNMENT

It was moved by Member Bustos and seconded by Member Pellar to adjourn the meeting.

President Braam submitted the motion to a vote and the motion passed by unanimous voice vote at 9:38 p.m.

Joann Braam, President

Cheryl Johansson, Secretary