

MAINE TOWNSHIP HIGH SCHOOL DISTRICT 207
BOARD OF EDUCATION
REGULAR BOARD MEETING
March 3, 2008

Minutes of the regular meeting of the Board of Education of Maine Township High School District 207, Cook County, Illinois, held in the Board Room of the Ralph J. Frost Admin. Center, 1131 South Dee Road in Park Ridge, Illinois, on Monday, March 3, 2008.

CALL TO ORDER/ROLL CALL

President Braam called the regular meeting of the Board of Education to order at 7:03 p.m., and led the Board in the Pledge of Allegiance. The Board Secretary called the roll.

MEMBERS PRESENT

Jeffrey Bergen
Joann Braam
Marijo Bustos
Edward Mueller
Donna B. Pellar
Sean Sullivan

MEMBERS ABSENT

Eric Leys

OTHERS PRESENT

Joel Morris
Greg Dietz
Pamela Schau
Ken Wallace
David Claypool
Audrey Haugan
Steven Isoye
Cheryl Johansson
Jose Arguello
Kathy Dollaske

COMMUNICATIONS

None

MONTHLY STATUS OF FINANCES

Ms. Pamela Schau, Assistant Superintendent for Business, stated that the District's finances are on track having received 53% of its revenues compared to 54% last year at this time. Expenses are at 56% - the same as last year. Member Bustos asked what the District lost in interest as a result of the 3 month delay in tax revenue Ms. Schau replied that the loss was a half-million and that she would be sending detailed information to the Board. Ms. Schau also reported that a bill had recently been proposed to the House to reimburse schools for their loss.

207's BEST

Maine West Principal, Audrey Haugan, introduced Victoria Carot as 207's Best for Achievement in the Performing Arts. Dr. Haugan describes Victoria as an outstanding scholar as well as a talented musician, gifted actress and natural leader. Victoria has received the All-State vocalist award for two years. Victoria introduced her parents and told the Board she hopes to become a drama teacher.

Maine East Principal, Steven Isoye introduced his candidate for 207's Best for Achievement in the Performing Arts, Ethan Epple. Ethan came to Maine East with little musical experience, but through hard work has excelled to be one of Maine East's best music students. Ethan is also very focused on academics, participating in accelerated and Advanced Placement classes. Ethan is well known by all music students because of the time he freely gives to help others. Ethan hopes to attend The University of Illinois, Champaign next year as a music education major.

Mr. David Claypool, Principal of Maine South introduced Amy Tomlinson as his nominee for 207's Best for Achievement in the Performing Arts this month. Mr. Claypool related a classic experience of observing Amy teaching a sophomore crew member to use a saber saw, safely. Amy has played string bass in orchestra, excelled in broadcasting and worked as construction crew head for productions....always willing to do whatever it takes to make a production successful. Amy has plans to attend Columbia College with a double major in film-making and technical theater.

INSTRUCTIONAL SERVICES REPORTS

- NATIONAL MERIT FINALISTS - 2008

Dr. Ken Wallace reviewed the results of the 2008 National Merit Scholarship Competition.

- DISTRICT TITLE I PLAN

Dr. Don Marzolf reported to the Board that any District receiving Title I funding is now required to file an annual plan with the Illinois State Board of Education describing how the Title I funds are utilized. Dr. Marzolf reviewed how Maine East, as the only District 207 school receiving Title I funds, is utilizing those funds for programs for at-risk students.

TEXTBOOKS 2008-2009

Dr. Ken Wallace included the requests for trialing and adopting textbooks for the 2008-2009 school year for the Board's review. At the April Board meeting, Dr. Wallace will ask for the Board's approval. Member Mueller asked Dr. Wallace why Maine South is using a different biology textbook, and Dr. Wallace replied that Maine South students' mean reading scores differ from the other two schools. Member Bergen supported each school having the freedom to choose the textbook best suited for their students. Dr. Wallace informed the Board that technology may soon bring changes in how students access textbook materials.

OTHER ITEMS

Member Bustos asked when it would be possible to receive a report on Special Education dollars spent on a variety of expenses - for example transportation, tuition, etc. Ms. Pamela Schau replied that she would begin working on an analysis.

Member Bustos asked for an update on the school electronic signs. Dr. Morris reported that the variance for West has been received and things are moving along. Dr. Haugan reported that the sign is estimated to be completed in two weeks. The other two signs have not been approved by the City of Park Ridge.

Member Bustos asked Dr. Morris if he had any further information to report on the Dempster and Potter additional traffic lane and property acquisition. Dr. Morris replied that he did not.

Member Bustos asked if the Student Assistance Program director position had been filled at Maine South. Mr. Dietz replied that it was filled at the beginning of the 2007-2008 school year. Member Bustos asked for an update on the program.

Member Bustos asked if data was available on the test prep programs offered at the three high schools. Dr. Wallace stated that the programs were ongoing, and that this was the first year they were this robust. Member Mueller asked if all students were made aware of the free online program, and Dr. Wallace stated that Principals informed their students via email.

Member Bustos read in the school newspaper that restrooms were being locked at South. David Claypool explained that they were locked temporarily, for graffiti or if students were found smoking, until a safety monitor could be relocated to the area.

Member Mueller discussed dates for the Building and Grounds visits to the buildings, and will let Cheryl know when the meetings can be called.

Member Bergen shared his experience of attending *Beauty and the Beast* at Maine East, and highly recommended it.

President Braam asked Dr. Morris to report on his recent meeting with Police and Fire Chiefs. Dr. Morris reported that the police departments are doing some training activities in response to the recent tragedy at NIU. Each building has a school resource officer that would respond directly to the police departments. Dr. Morris and the Principals reported on the variety of programs and personnel engaged in helping students who may have issues with school.

CONSENT AGENDA

It was moved by Member Bergen and seconded by Member Bustos to approve the following

MINUTES

- February 3, 2008 - Special Board Meeting
- February 4, 2008 - Regular Board Meeting

BOARD BILLS

Board bills dated February 29, 2008 as follows:

<u>VOUCHERS # 354273 THROUGH # 354338, INCLUSIVE</u>	
<u>VOUCHERS # 463906 THROUGH # 463940 INCLUSIVE</u>	
<u>VOUCHERS # 730921 THROUGH # 731440, INCLUSIVE</u>	
<u>IN THE AMOUNT OF</u>	<u>\$2,121,024.46</u>

PAYROLLS - FEBRUARY 2008

February 2008 payrolls as presented:

<u>DIRECT DEPOSIT VOUCHERS # 837948 THROUGH # 839966,</u>	
<u>AND VOUCHERS # 400408 THROUGH # 400856 INCLUSIVE</u>	
<u>IN THE AMOUNT OF</u>	<u>\$5,533,138.13</u>
<u>AND, VOUCHERS # 271366 THROUGH # 271457, INCLUSIVE</u>	
<u>IN THE AMOUNT OF</u>	<u>\$1,797,487.21</u>
<u>FOR A TOTAL AMOUNT OF</u>	<u>\$7,330,625.34</u>

STUDENT ACTIVITIES EXPENDITURES

Expenditures of the various Student Activities' organizations in District 207 for the month of January 2008.

BOARD COMMITTEE MINUTES/REPORTS

- Education Committee

Minutes from the February 4, 2008 meeting held for the purpose of reviewing curriculum matters.

STUDENT RECOGNITION AND COMMENDATION

Recognize and commend those students whom the principals have recommended to the Board for their outstanding accomplishments.

President Braam submitted the motion to a vote and upon roll call the following vote was recorded:

Ayes: Members Bergen, Braam, Bustos, Mueller, Pellar and Sullivan
Nays: None

Whereupon President Braam declared the motion carried.

BOARD OF EDUCATION POLICIES AND PROCEDURES

- **Second Reading**

- Student Absenteeism

It was moved by Member Bustos and seconded by Member Pellar to approve adoption of the Student Absenteeism policy for inclusion in the Board of Education Discipline Procedures Manual. Mr. Greg Dietz reported that no changes had been made since the last reading. It was confirmed that an Attendance Review Board person would be in place in each building to assist with the implementation of this new policy. Member Bergen thanked members of the Board and administrators for this very positive step forward. Member Bustos asked the Principals, and faculty present at the meeting, for their reaction. The Principals responded that they were very appreciative. Jose Arguello responded that this was sorely needed.

President Braam submitted the motion to a vote and upon roll call the following vote was recorded:

Ayes: Members Bergen, Braam, Bustos, Mueller, Pellar and Sullivan
Nays: None

Whereupon President Braam declared the motion carried.

PROPOSAL FOR NEW CLUB - MAINE SOUTH

It was moved by Member Mueller and seconded by Member Bergen to approve the establishment of a new student club, *Best Buddies*, at Maine South.

Member Bustos inquired about item #11 regarding financial support. Principal Claypool replied that this document had been created from a standard template.

President Braam submitted the motion to a vote and upon roll call the following vote was recorded:

Ayes: Members Bergen, Braam, Bustos, Mueller, Pellar and Sullivan
Nays: None

Whereupon President Braam declared the motion carried.

USE OF FACILITIES

- MAINE WEST
 - Chicago Shakespeare Theater – Shakespeare on Tour

It was moved by Member Mueller and seconded by Member Pellar to authorize the Superintendent of Schools to enter into a contract with the above listed organization.

Member Bustos commented that she saw this performance downtown today, and was pleased that students would be able to benefit from seeing the performance.

Member Sullivan asked to have the fees shown that were being waived on future requests. Dr. Haugan replied that it was unintentionally omitted.

President Braam submitted the motion to a vote and upon roll call the following vote was recorded:

Ayes: Members Bergen, Braam, Bustos, Mueller, Pellar and Sullivan
Nays: None

Whereupon President Braam declared the motion carried.

2008-2009 SCHOOL CALENDAR

It was moved by Member Sullivan and seconded by Member Bustos that the Board of Education approve the proposed 2008-2009 school calendar.

Mr. Greg Dietz stated that the Calendar Committee had tentatively approved two versions pending negotiations. The District cannot hold off any longer to approve a calendar for 2008-2009. Discussion by the Board followed.

President Braam submitted the motion to a vote and upon roll call the following vote was recorded:

Ayes: Members Bergen, Braam, Bustos, Mueller, Pellar and Sullivan
Nays: None

Whereupon President Braam declared the motion carried.

FINANCE COMMITTEE

- APPOINTMENT OF AUDITOR – 2007-08 SCHOOL DISTRICT AUDIT

It was moved by Member Sullivan and seconded by Member Mueller to approve the recommendation to appoint Virchow Krause as the District’s auditors for the year ended June 30, 2008 at a cost of \$37,950 (District 207 @ \$28,175, MTSEP @ \$4,025 and NSERVE @ \$5,750).

Member Mueller asked if this had been sent out for bid. Ms. Schau replied that it was too late in the year to send out a Request for Proposal for this year’s audit. Ms. Schau worked with the 3-year bid that began with the 06-07 school year, and worked with Virchow Krause to reduce their prices on some of the additional services they will be providing this year. Ms. Schau stated that she will be working closely with the firm this year to assure timeliness.

President Braam submitted the motion to a vote and upon roll call the following vote was recorded:

Ayes: Members Bergen, Braam, Bustos, Mueller, Pellar and Sullivan
Nays: None

Whereupon President Braam declared the motion carried.

CALENDAR

- **March 10, 2008 (cancelled)**
7:00 p.m.
Board Room
Ralph J. Frost Admin. Center

REGULAR MEETING OF THE BOARD OF EDUCATION
• *Discussion of Personnel Matters*

- **April 7, 2008**
7:00 p.m.
Board Room
Ralph J. Frost Admin. Center

REGULAR MEETING OF THE BOARD OF EDUCATION

Superintendent Morris informed the Board that it would not be necessary to hold the March 10, 2008 Board meeting.

Member Mueller suggested some possible dates for the Building and Grounds committee to meet and tour the three buildings.

President Braam requested that dates for “Breakfast with the Board” be set for the three buildings sometime in April. Board Secretary, Ms. Johansson, will work on setting up those dates.

CLOSED SESSION

It was moved by Member Bustos and seconded by Member Sullivan to adjourn to Closed Session to discuss Student Personnel, Review of Closed Session Minutes, Appointment, Employment or Dismissal of Employees, Pending Litigation, Collective Negotiations.

President Braam submitted the motion to a vote and upon roll call the following vote was recorded:

Ayes: Members Bergen, Braam, Bustos, Mueller, Pellar and Sullivan
Nays: None

Whereupon President Braam declared the motion carried at 8:45 p.m.

OPEN SESSION

It was moved by Member Pellar and seconded by Member Bustos to reconvene in Open Session.

President Braam submitted the motion to a vote and the motion passed by unanimous voice vote at 10:34 p.m.

PERSONNEL ACTION

It was moved by Member Bustos and seconded by Member Pellar to approve for official records the following personnel items:

PROFESSIONAL STAFF APPOINTMENTS

• **Administrative Personnel**

- .. MR. PEDRO SORIANO - DEAN OF STUDENTS- MAINE WEST
SALARY: \$93,473.00 (+ TRS)
Appointment for the 2008-2009 school year
Beginning Date: August 14, 2008

PROFESSIONAL STAFF RESIGNATIONS

• **Teacher Personnel**

- .. MR. ADAM WASILEWSKI - SCIENCE - MAINE EAST (8/16/07)
Resignation effective at the end of the 2007-2008 school year
- .. MR. JEFFREY KOCHIKARAN - SCIENCE - MAINE SOUTH (8/18/05)
Resignation effective at the end of the 2007-2008 school year
- .. MR. SALVADOR ZEPEDA - SPECIAL EDUCATION - MAINE EAST (8/17/06)
Resignation effective at the end of the 2007-2008 school year

PROFESSIONAL STAFF LEAVE OF ABSENCE

• **Teacher Personnel**

- .. MS. GEORGIA BISCOTAKIS - FOREIGN LANGUAGE - MAINE SOUTH (8/22/02)
Requesting an additional Leave of Absence for the 2008-2009 school year.
- .. MS. KIMBERLY GREIWE - PHYSICAL EDUCATION - MAINE EAST (8/21/96)
Requesting a Leave of Absence for the 2008-2009 school year
- .. MS. JULIANNA CUCCI - ENGLISH - MAINE WEST (8/23/99)
Requesting an additional Leave of Absence for the 2008-2009 school year

RESOLUTION AUTHORIZING DISMISSAL OF STAFF FOR THE 2008-2009 SCHOOL TERM

SUPPORT STAFF APPOINTMENTS

• **Technology Personnel**

- MR. JAMES GUBBINS – District Network Account Technician
Salary: \$47,000 per year
Beginning Date: February 12, 2008 (replacement)

• **Office Personnel**

- MS. TAMI BOYD – DEPT. SECRETARY – MAINE WEST
Salary: \$14.85 per hour
Beginning Date: February 25, 2008 (replacement)

• **Custodial Personnel**

- MR. JOHN NAKIS – MAINE SOUTH
Salary: \$16.29 per hour + \$85 per month shift stipend
Beginning Date: February 20, 2008 (replacement)
- MR. PAUL CIBRIAN – MAINE SOUTH
Salary: \$16.29 per hour + \$45 per month shift stipend
Beginning Date: February 25, 2008 (replacement)

SUPPORT STAFF RESIGNATIONS

• **Custodial Personnel**

- MR. ROUIE FAJUTRAO – MAINE SOUTH
Resignation effective February 29, 2008

President Braam submitted the motion to a vote and upon roll call the following vote was recorded:

Ayes: Members Bergen, Braam, Bustos, Mueller, Pellar and Sullivan
Nays: None

Whereupon President Braam declared the motion carried.

OTHER BUSINESS

Approval of Closed Session Minutes

It was moved by Member Bustos and seconded by Member Bergen to approve the Closed Session Minutes from February 4, 2008.

President Braam submitted the motion to a vote and upon roll call the following vote was recorded:

Ayes: Members Bergen, Braam, Bustos, Mueller, Pellar and Sullivan
Nays: None

Whereupon President Braam declared the motion carried.

Student Personnel Recommendation

It was moved by Member Mueller and seconded by Member Bustos to approve the expulsion recommendation for student A2008 for two years. Student A2008 will be placed at North Cook Adult Academy for one year with the expulsion held in abeyance. After successful completion of one year at North Cook Adult Academy and review by the Administrators at North Cook and District 207, student A2008 may return to the District. If student A2008 is not successful for a year at North Cook, the remaining length of expulsion will take place. Further, at the expense of the parent, student A2008 is to enroll in an anger management program of the family's choosing, and provide proof of attendance and support. This attendance report must be submitted by the counselor to the school upon student A2008's request to reenroll.

President Braam submitted the motion to a vote and upon roll call the following vote was recorded:

Ayes: Members Bergen, Braam, Bustos, Mueller, Pellar and Sullivan
Nays: None

Whereupon President Braam declared the motion carried.

Member Sullivan suggested that an identification sign be purchased for the Boardroom door that could also indicate open meeting or closed session.

Member Sullivan also requested that the entire agenda be posted in the display case, rather than just the cover page.

ADJOURNMENT

It was moved by Member Mueller and seconded by Member Bustos to adjourn the meeting.

President Braam submitted the motion to a vote and the motion passed by unanimous voice vote at 10:37 p.m.

Joann Braam, President

Cheryl Johansson, Secretary